

106 Essentials Course: Houston, TX

“The Section 106 Essentials” course will be held on Tuesday and Wednesday, November 15-16, 2016

Important note: Classes are filled on a first come/first served basis of registrations received with payment at the Advisory Council on Historic Preservation (ACHP). You must be confirmed by the ACHP to be admitted to class.

Registration: Payment may be made by on-line credit card registration or by check or SF 182. Go to: <http://www.achp.gov/106essentials.html> to register.

Course Location and Accommodations: The course is being held at the Hotel Icon Houston, 220 Main Street, Houston, TX, 77002 (<http://www.hotelicon.com/>). A block of rooms has been secured for attendees for Monday through Tuesday, November 14 -15, at the government rate of \$131 for a single occupancy plus applicable state and local taxes. It is recommended that you make your reservations early, as the rooms may sell out. **Reservations must be made by Monday, October 24.** Reservations made after that date will be accepted on a space available basis at whatever rate is available at the time of the reservation. **[Book your group rate for Advisory Council on Historic Preservation](#)**

Hotel and Local Information: Hotel Icon is a Marriott Autograph Collection luxury hotel is location in Houston's downtown historic district at 220 Main Street (valet and pedestrian entrance off Congress Street). The Hotel offers complimentary car service within downtown Houston. All Houston cabs offer a short-ride flat fare of \$6 within the downtown area. The Hotel is situated on the 7/5 mile Metro LightRail line within Downtown's Central business District.

Traveling to Houston: Hotel Icon is conveniently located between Houston's two major airports. Bush Intercontinental Airport (IAH) is 20 miles from the hotel, and Hobby Airport (HOU) is 13 miles away.

Airport Transportation:

- Fare based town car transportation can be arranged by calling the hotel at 713-224-4266.
- Super shuttle (www.supershuttle.com) runs to/from HOU for \$19 and to/from IAH for \$24. Reservations are required. Average taxi fare to from HOU is \$45-\$60 and from IAH is \$55-\$80

Driving Directions: <http://www.hotelicon.com/about-icon/location/>

Parking: Onsite valet parking for an overnight fee of \$31 plus tax. There is no onsite self parking available.

Registration: Registration will be located in the conference room on Tuesday, November 15 at 8:00 a.m. Plan to stop by the registration desk to check in and to pick up your course notebook and other course materials.

Schedule: *The Section 106 Essentials* course runs from 8:30 a.m. to approximately 4:30 p.m. each day. Short breaks will be given in the morning and afternoon with a longer break for lunch.

Meals: Light morning fare and an afternoon snack are provided each day. The cost of this food is included in your registration fee. All other meals are on your own.

Attire for Training Course: Attire for the course is casual. Also, please keep in mind that hotel meeting rooms tend to be cool, so plan to bring a sweater or jacket.

Cancellations: Registrants who cancel at least 14 days prior to the start of the course will receive a full refund minus a 15% processing fee. No refunds will be given for cancellations made fewer than 14 days before the

start of the course; however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

Questions: If you have any questions about logistics or the course, please contact Cindy Bienvenue at cbienvenue@achp.gov or 202-517-0202.

We have a great training course planned for you and look forward to seeing you there!